DHL EXPRESS COMMERCE

REGISTER ON DHL EXPRESS COMMERCE (DEC)

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Step 1 Register your DHL Account Number

1. Click on the following link: https://dhlexpresscommerce.com/intro/dhl.aspx?ReturnUrl=%2fDashboard%2fGettingStartedDec.aspx
2. Click on **Register**.
3. Select your **Country of Business**.
4. Fill in your **DHL Express Account Number**.
5. Then click on **Let's Go.**

Step 2 Fill in Your Details

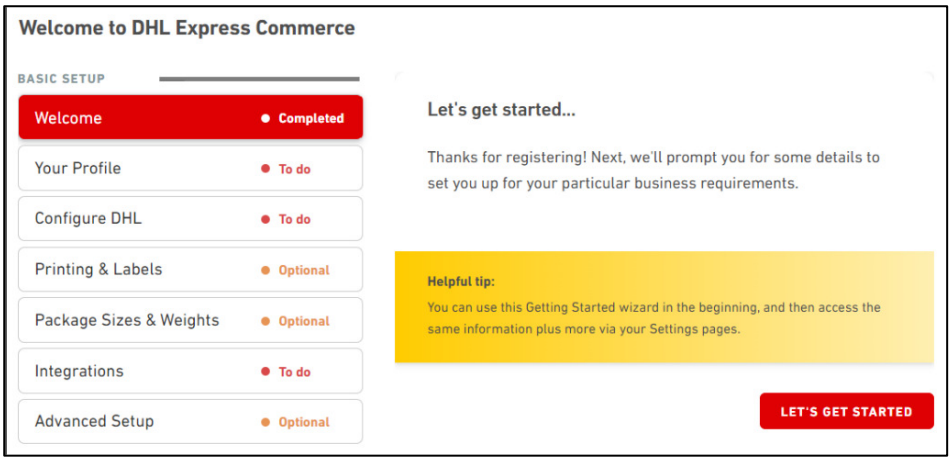
1. Fill in **Your Details** and create your **Login** and **Password**.
2. Read and accept the **Terms of Use** and **Privacy Policy**.
3. Then click on **Create Account.**

Step 3 Activate your Account

1. You will now receive an email on the email address you entered when registering. Open the email and click on the red button **Confirm Account**.
2. Your account has been activated! From now on you can log in using the following link: https://dhlexpresscommerce.com/Account/MemberLogin.aspx

Step 4 Setup Wizard

1. When you login, the first screen that you will see is the **Getting Started Wizard:**



2. Complete these steps by clicking on it one by one and filling in the requested information/details.
3. When everything is filled in, the status of these steps will change from **To do** or **Optional** to **Completed**.
4. The minimal required settings are now completed. You are ready to create a shipment!

Step 5 Support Page

To integrate your eCommerce platforms, import orders, printing labels and so on, please explore our support page: https://support.dhlexpresscommerce.com/hc/en-gb